



**MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR
TES-21-2019**

**For : REGIONAL DIRECTORS OF THE COMMISSION ON HIGHER EDUCATION
PRESIDENTS OF PRIVATE HIGHER EDUCATION INSTITUTIONS
UNIFAST REGIONAL COORDINATORS**

Carmelita Yadao-Sison
From : ATTY. CARMELITA YADAO-SISON MNSA, Ph.D. *AY*
OIC, Executive Director IV

**Subject: CLARIFICATION ON THE APPLICATION OF TES-1 (TUITION AND OTHER
SCHOOL FEES) IF LESS THAN THE BENEFIT THRESHOLD**

Date : April 23, 2019

On several orientations conducted / attended by the Unified Student Financial Assistance System for Tertiary Education (UniFAST) Secretariat regarding the Disbursements of the Tertiary Education Subsidy (TES) During the Transitory Period, it was brought to our attention that the Tuition and Other School Fees of some Private Higher Education Institutions (PHEIs) is less than the benefit threshold of Php 20,000 for an academic year. This situation led to an inquiry of whether or not the difference should be returned to the CHED-AFMS.

In view of the above-mentioned query, the UniFAST Governing Board, during its 21st Regular Meeting on April 22, 2019, resolved that Section 6.5 (E) (2) of the Guidelines on the Implementation of the TES for Filipino Students shall be adopted during the transitory period. Pursuant thereto, if the TES-1 which is required to cover the tuition and other school fees of the student for the first term is less than the benefit threshold of Php 20,000, the student shall receive the difference between the benefit threshold and the TES-1 as additional stipend or TES-2 (TES for Education-Related Expenses).

Moreover, please be advised that pursuant to Sections 6.5 and 8.0 of the Guidelines on Disbursements and Monitoring System for Private Higher Education Institutions with Validated TES Grantees During the Transitory Period, upon receipt of the check representing fund transfer for TES for A.Y. 2018-2019, the PHEIs should release to the TES student-grantee the amount of Php 40,000 or any other sum due to the said grantees from the TES allocation within 2 weeks from receipt, and issue a fund utilization report within 30 days. In this regard, kindly expedite release of the subsidies of the beneficiaries and consequently submit the fund utilization report as stated in the guidelines.

cc : **Dr. J. Prospero E. De Vera III**
CHED and UniFAST Chairman

